



Washtenaw Regional Resource Management Authority RFP Pre-Bid Meeting Questions & Answers

Service Questions:

- 1. The participating communities have different start dates; will all contracts end on June 30, 2029, meaning the City of Saline would be for five years and the others would be less than five years?**
 - a. All communities regardless of the starting date will end on the same date at the end of the contract term.
- 2. Is the service carts-only or carts-plus (residents may put additional bags of waste next to their trash cart)? If cart-plus, are there any volume restrictions?**
 - a. There will be a response to this question posted on January 17.
- 3. The participating communities currently have different frequencies of service; what will the service frequency be for each community? Identify required equipment and frequency per line of service for all municipalities.**
 - a. Ypsilanti Township- Weekly trash and yard waste; Every other week recycling
 - b. City of Ypsilanti: Weekly Trash Collection
 - c. Pittsfield Township: All Weekly; Trash, Yard Waste and Recycling Collection
 - d. City of Saline: Weekly Trash Collection, Every Other Week Recycling and Yard Waste.
- 4. What are the commercial municipal sites that need service? Include container types, sizes, quantities, and frequencies per municipal location.**
 - a. Ypsilanti Township -Every other week
 - i. One (1) four (4) yard container at the Central Maintenance (7200 S. Huron River Dr Ypsilanti, MI 48197)
 - ii. One (1) six (6) yard container at the Civic Center.(7200 S. Huron River Dr Ypsilanti, MI 48197)
 - iii. One (1) eight (8) yard container at the Community Center (2025 E. Clark Rd Ypsilanti, MI 48198)
 - iv. One (1) six (6) yard container at the 14 B Court (7200 S. Huron River Dr Ypsilanti, MI 48197)
 - v. One (1) thirty (30) yard container at the Recycle Center (2600 E. Clark Rd Ypsilanti Mi 48198)

- vi. One (1) forty (40) yard container at the Compost Site (2600 E. Clark Rd Ypsilanti Mi 48198)
 - vii. One (1) thirty (30) yard container at the Ford Lake Park (9075 S. Huron River Dr Ypsilanti Mi 48197)
 - viii. One (1) six (6) yard container at the Green Oaks Golf Course (1775 E. Clark Rd Ypsilanti, MI 48198)
 - ix. One (1) three (3) yard container at the 1165 Ecorse Rd (1165 Ecorse Rd Ypsilanti, MI 48198)
 - x. One (1) four (4) yard container at the Holmes Rd Facility (1405 Holmes Rd. Ypsilanti, MI 48197)
 - xi. One (1) six (6) yard container at the Harris Park (59 S. Harris Rd Ypsilanti, MI 48197)
 - xii. One (1), 6 yard Recycle Rolloff at 7200 Huron River Dr (7200 S Huron River Ypsilanti MI, 48197)
- b. City of Ypsilanti
- i. Two 6-yard stationary; one for City Hall & one for Police/Fire at 1. S Huron, Ypsilanti MI, weekly
 - ii. Two 3-yard rollers; at 505 and 525 W Michigan, weekly
 - iii. 20-yard roll-off dumpster for the DPS yard with on-call changeout into which we dispose our street sweepings, vector excavations, and downtown & parks trash cans
- c. Pittsfield Township
- i. One (1) six (6) yard container at the Township Hall. (6201 W. Michigan Ave Ann Arbor, MI 48108)
 - ii. One (1) six (6) yard container at the Parks and Recreation Office. (701 W. Michigan Ave, Ann Arbor, MI 48108)
 - iii. One (1) eight (8) yard container at the Utilities Office (4467 Concourse Drive Ann Arbor, MI 48108)
 - iv. One (1) six (6) yard container at the Public Safety Headquarter (6227 W. Michigan Ave Ann Arbor, MI 48108)
 - v. Four (4) Recycle Carts at the Public Safety Headquarters (6227 W. Michigan Ave Ann Arbor, MI 48108)
 - vi. One (1) Cart at Fire Station# 2 (4345 E. Ellsworth Ann Arbor MI, 48197)
 - vii. One (1) Recycle Cart at Fire Station# 2 (4345 E. Ellsworth Ann Arbor MI, 48197)
 - viii. One (1) Cart at Fire Station# 3 (705 W. Ellsworth Rd. Ann Arbor, MI 48108)

- ix. One (1) Recycle Cart at Fire Station# 3 (705 W. Ellsworth Rd. Ann Arbor, MI 48108)
- x. Two (2) Recycle Carts at the Township Hall (6201 W. Michigan Ave Ann Arbor, MI 48108)
- xi. One (1) Recycle Cart at the Parks and Recreation Office/ Senior Center (701 W. Michigan Ave, Ann Arbor, MI 48108)

Currently there are only 2 duplexes in Pittsfield's contract services. There is a potential to add approximately 125 units. There is a question to resolve with those regarding truck access and turning radius since the development was not designed for individual unit refuse pick up.

- xii. 2472 Hawks Ave #1 – Listed as Single Family in assessing.
- xiii. 2673 Gross Rd. - Listed as Single Family in assessing.

d. City of Saline

- i. Twenty downtown sidewalk refuse containers on M, TH, throughout the term of the contract.
- ii. Two, 96 gallon recycle carts at the City Recreation center
- iii. DPW-
 - 1. 6 yard trash- 2x per week;
 - 2. On call roll off/trailer
 - 3. 2 yard cardboard, 1x per week
 - 4. 2, 96 gallon recycle carts
- iv. 30 yard, Section recycling container at City Hall
- v. City Hall
 - 1. 6 yard trash 1x per week
 - 2. City hall 96 Gallon carts
- vi. 25 recycle carts and 54 trash carts at 8 city parks

5. Which contractors currently provide services in each community and what is the length of the current contract with the present hauler?

- a. Ypsilanti Township- Waste Management; September 31, 2025
- b. City of Ypsilanti- Stevens for Trash; September 24, 2024
- c. Pittsfield Township- Priority acquired from Republic; September 31, 2025
- d. City of Saline- Waste Management; June 30, 2024

6. What are the historical volumes for members that are not part of the contract?

- a. This question was asked by Priority Waste in writing, however during the meeting the question was retracted in favor of including modifying the language about the process for adding additional communities to the contract.

7. Can WRRMA provide current service maps for the four participating communities?

Maps or streets are provided online for each of the members. Please see below for the link to the map or street route.

- a. Ypsilanti Township:
<https://files.ypsitownship.org/Documents/Departments/Residential-and-Environmental-Services/Forms-Documents/Curbside-Collection-Schedule.pdf>
 - b. City of Ypsilanti:
<https://www.cityofypsilanti.com/881/Recycling-and-Yard-Waste-Pickup-Schedule>;
Click on the day of the week in each header to locate each map.
 - c. Pittsfield Township:
<https://www.pittsfield-mi.gov/DocumentCenter/View/117/Rubbish-Pick-Up-Map?bidId=>
 - d. City of Saline:
https://www.cityofsaline.org/departments/public_works/refuse_collection.php
- 8. Regarding dumpsters and roll-offs for special events and festivals, can WRRMA provide an estimated number of events per year for all four communities and historical data?**
- a. These are very limited in the number. The City of Saline has 2 annual festivals, summerfest and Octoberfest. More may be required in the future.
- 9. The RFP states that residents can put up to two bulky items and two white goods items out at the curb each week, would WRRMA consider lowering this to two total items per week?**
- a. Two Items per week, any category
 - b. This change will be made in the model contract terms.
- 10. Regarding stickers that residents purchase to dispose of an identified refrigerant-containing item, would stickers be purchased from the contractor or a licensed freon removal company?**
- a. They would be purchased from a licensed freon removal company by the resident.

Cart-based Questions:

11. Will the City of Ypsilanti need carts for any services?

- a. Yes, the City of Ypsilanti will need carts for trash service.

12. What size carts will need to be purchased for the City of Ypsilanti trash service?

- a. The City of Ypsilanti would like 64-gallon trash carts.

- 13. What are the size and age of the recycling carts in the City of Ypsilanti and Ypsilanti Township?**
- a. Ypsilanti township recycling carts: November 2022 (95 gallon)
 - b. Ypsilanti City recycling carts: May 2023 (96 gallon)
- 14. What percentage of communities need carts outside of Ypsilanti? And, which communities own their carts vs. which have carts owned by existing haulers?**
- a. All other communities have carts. Cart replacement for missing/damaged carts and for new addresses will be expected for the communities
- 15. Do all carts need to have WRRMA branding/logo on them? In other words, will all existing carts need to be swapped out with new WRRMA-branded carts or is WRRMA open to utilizing carts with hauler branding?**
- a. At this time, WRRMA is open to utilizing carts with hauler branding.
- 16. Can the amnesty period for a cart swap be shortened?**
- a. RFP Page 40. (VIII.3) Yes. Please see the following edits to remove the 32 gallon cart size and shorten the amnesty period to six weeks. Please also note that the City of Ypsilanti requires 64 gallon trash carts, not 96 gallon.
 - i. “Carts shall be standard ninety-six (96) gallon capacity for Trash/Refuse, Recyclables and Yard Waste. Contractor shall allow Residential Units an opportunity, before initial cart distribution, to opt out of the ninety-six (96) gallon cart for smaller sixty-four (64) ~~and/or thirty two (32)~~ gallon carts for either Trash/Refuse, Recyclables or Yard Waste. In addition, a six (6) ~~month~~ **week** amnesty period will be provided after the Commencement Date of the Contract or initial delivery of the carts, whichever is later, for Residential Units to request a cart switch as outlined herein without a cost to the Residential Unit. After that six (6) ~~month~~ **week**-time period as defined herein, the Contractor may charge a switching cost as defined herein. The registry of adjusted cart orders will be provided to the Contractor prior to cart ordering. All new residents shall be provided a cart or carts upon move-in.
- 17. What carts are required? Bidder noted a preference for universal cart deployment vs. one-offs as that would decrease costs for them.**
- a. The City of Ypsilanti will need carts for trash service.
 - b. Cart replacement for missing/damaged carts and for new addresses will be expected for the communities. A minimum of 10 carts should be delivered (and stock maintained) to each municipality for emergency replacement stock that the municipality can provide to residents.

- c. For what carts that are needed at the start of the contract, the contractor can do a universal cart deployment and the contractor should keep on hand a viable cart inventory throughout the contract term.

Legal Questions:

18. How will communities that want to join the contract later that are not currently listed be incorporated and will there be an opportunity to negotiate pricing?

- a. Yes. The model contract terms will be modified to make this clear.

19. Is there a specified timeline for starting service in a new community that wants to join?

- a. That would be negotiated. The model contract terms will be modified to make this clear.

20. Would WRRMA consider adding “any blown or loose contract waste caused by the contractor” to existing language on page 31, item 3?

- a. This applies to contract waste only as definition by the model terms.

21. Is the language on page 3, item 2 for the Bid Bond?

- a. Yes.

22. Can the performance bond be renewed annually?

- a. Yes.

23. Have the WRRMA-designated facilities been identified (MRF and compost site)?

- a. No.

Food Waste Questions:

24. How important is the by-product of the food to the composting operation vs. the elimination of food waste, however we can eliminate it?

- a. WRRMA is committed to waste diversion and increased recycling/reuse. The ability of the compost operation to create a by-product that has beneficial reuse is desired.
 - i. RFP page 38, VII.C.5. WRRMA is looking for a proposal from the bidder to collect “Yard Waste (two).”

- ii. RFP page 44, VIV.D.8. Responders presentation of progressive services that have the objective of waste minimization, less landfill dependency and increased recycling/reuse.

25. Are there facilities that are candidates for on-site food composting?

- a. Two local compost sites compost food on-site: the City of Ann Arbor compost site and Tuthill Farms in South Lyon.

26. How would the collection system for food waste in yard waste work?

- a. Residents would place food waste in the provided yard waste cart mixed with their yard waste material. While residents may also put yard waste in brown yard waste bags, food waste would only be allowed in the yard waste cart. (Reference RFP page 37, VII. C. 1)

27. What does WRRMA mean by food waste (just fruit and vegetables or any plate scrapings)?

- a. Food waste includes all residentially generated food scraps but not manufactured compostable products. The acceptable items may vary depending on the rules of the Designated Compost Yard. (Reference RFP page 15, II. KK. "Yard Waste (two)")

28. How could haulers accommodate facilities with larger amounts of food waste like businesses?

- a. This is outside the scope of the RFP.

Miscellaneous Questions:

29. Is WRRMA open to expanding the amount of time between answers to questions and the proposals being due?

- a. Yes - see addendum #1 on wrma.org for the new timeline.

30. Is there any opt-out policy for residents who do not want to receive services through this contract?

- a. No.

31. How does this apply to HOAs that have their own arrangements?

- a. The limited number of HOAs that are not part of existing municipal contracts (such as Ypsilanti Township) are planned to continue as is, outside the scope of the current RFP.

32. Is WRRMA open to accepting alternative proposals with blended pricing?

- a. Yes, provided that all aspects of the RFP are otherwise answered with a response.

33. Would WRRMA allow Christmas trees to be landfilled?

- a. No. (Reference RFP page 38, VII. C. 3)

34. Is WRRMA looking to simply have RFID tags on the carts or also looking for an RFID mechanism and validation services on the trucks?

- a. The RFP spells out that WRRMA is looking for an RFID mechanism and validation services on the trucks.

35. Is there an existing system in place for citizen communication, liquidated damages, and adhering to the specified timelines for service issues?

- a. There is not currently a system in place as WRRMA does not currently handle these types of issues but WRRMA will be the entity that the hauler communicates with and WRRMA will be who residents communicate with. While the specific structure of how WRRMA will handle this is still to be determined, the selected contractor and WRRMA will be able to develop a process together.

36. Is one of the goals of this contract to blur the lines between communities so the hauler can pass over the line from one community to another?

- a. Yes. WRRMA would like to see the pricing benefits of route optimization in this regard.