

# Washtenaw Regional Resource Management Authority

7/17/2023; 11:00 AM

Washtenaw County Learning Resource Center  
4135 Washtenaw Avenue, Ann Arbor, MI 48108

**Members Present:** Auth, Mason, Stumbo, Tanghe, Wessler, Colvin-Garcia

**Members Absent:** Best, Sirls

**Staff Present:** Eggermont, Porta

**Attorney:** Davis

**Members of the public present:** Joe Gondek

Best called the meeting to order at 11:04 AM.

## Roll Call

*Ann Arbor Township:* Present/Colvin-Garcia

*Pittsfield Township:* Not Present/Best

*Scio Township:* Present/Auth

*Ypsilanti Township:* Present/Stumbo

*City of Dexter:* Present/Tanghe

*City of Saline:* Not Present/Sirls

*City of Ypsilanti:* Present/Wessler

*City of Ann Arbor:* Present/Mason

## Approval of agenda for 7/17 meeting

Motion to approve agenda without amendment moved by Stumbo, seconded by Tanghe. All in favor. Motion carries.

## Approval of Minutes

*6/26/2023 Meeting Minutes Approval*

Motion to approve without amendment moved by Stumbo, seconded by Tanghe.

Stumbo asked what the additional considerations and services are, mentioned on page 2, that a municipality can have. Davis responded with a couple of examples of community requests, such as maintaining collection days or a community providing their own recycling carts.

*Wessler arrived at 11:07 a.m.*

All in favor. Auth Abstained. Motion carries.

## Unfinished Business

### RFP

Davis indicated that the information for Pittsfield Township and the City of Saline is still needed.

*Colvin-Garcia arrived at 11:11 a.m.*

Davis noted that he got the impression that the City of Dexter will participate in the RFP process but won't participate in the contract and pointed out that could skew the balance of the RFP process for the rest of the group who is committed to moving forward with the contract. Mason suggested the RFP could ask for pricing including Dexter and not including Dexter.

The board discussed considerations for preparing the RFP including examples of community-specific peculiarities, requirements for acceptable recyclables, provisions that address service issues including missed pick-ups and holiday shifts, revenue sharing, truck technology that collects cart and contamination information, and the inclusion of food waste. Wessler suggested that the RFP ask bidders to include a price for food waste collection as a potential but not a certainty that the service will be included.

Davis clarified that any data collected by the selected contractor will be reported to WRRMA. The RFP specifies what information is important to WRRMA.

Eggermont asked for clarification on how the revenue-sharing formula is calculated. Davis explained there is a baseline cost for processing recyclables that is subtracted from the revenue generated by the recyclables and then that remainder is split however it is designated in the agreement.

Davis reviewed how the evaluation of the bids will be performed, which is in Section D on page 42. Davis encouraged members to look at these factors and provide feedback.

### **New Business**

None.

### **Reports and Updates**

Mason shared that the city of Ann Arbor is working on a final site plan for the new Drop-Off Station to submit to Pittsfield Township. They are also working on submitting information to other parties such as the road commission and environmental health.

Eggermont provided an update about the forthcoming county Materials Management Planning, which EGLE is expected to initiate in September. Eggermont noted that each of the communities in Washtenaw County will play a role in this process.

### **Invoices**

Motion to approve the Davis invoice for \$1,650.00 motioned by Wessler, seconded by Colvin-Garcia. All in favor. Motion carries.

Motion to approve the Washtenaw County invoice for \$3,162.92 invoice motioned by Wessler, seconded by Tanghe. All in favor. Motion carries.

Motion to approve the Weebly invoice for \$144.00 motioned by Wessler, seconded by Colvin-Garcia. All in favor. Motion carries.

Motion to approve the Routeware invoice for \$96.12 motioned by Wessler, seconded by Tanghe. All in favor. Motion carries.

### **Next Steps**

Communities that still need to get information to Davis will send their information.

### **Public Comment: General/Unrelated to current Agenda Items**

None.

Motion to adjourn the meeting moved by Tanghe, seconded by Wessler. All in favor. Motion carries. Meeting adjourned at 12:28 P.M.

Minutes prepared by Angela Porta

Minutes approved by:  8/22/23  
Secretary

Minutes approved by:   
Chair