

# Washtenaw Regional Resource Management Authority

6/26/2023; 11:00 AM

Washtenaw County Learning Resource Center  
4135 Washtenaw Avenue, Ann Arbor, MI 48108

**Members Present:** Best, Sirls, Perry, Tanghe, Mason, Wessler, Colvin-Garcia

**Members Absent:** Stumbo

**Staff Present:** Eggermont, Porta

**Attorney:** Davis

**Members of the public present:** Kevin Shipman

Best called the meeting to order at 11:02 AM.

## Roll Call

*Ann Arbor Township:* Present/Colvin-Garcia

*Pittsfield Township:* Present/Best

*Scio Township:* Present/Perry

*Ypsilanti Township:* Not Present/Stumbo

*City of Dexter:* Present/Tanghe

*City of Saline:* Present/Sirls

*City of Ypsilanti:* Present/Wessler

*City of Ann Arbor:* Present/Mason

## Approval of agenda for 6/26 meeting

Motion to approve agenda without amendment moved by Perry, seconded by Sirls. All in favor.  
Motion carries.

## Approval of Minutes

*4/17/2023 Meeting Minutes Approval*

Motion to approve without amendment moved by Sirls, seconded by Mason. All in favor. Motion carries.

## Unfinished Business

### RFP Discussion

Davis provided an update that he had all positive experiences when presenting about the collaborative RFP at Ypsilanti Township, City of Ypsilanti, City of Dexter, and Pittsfield Township. He requested that the five communities that are interested in moving forward with the RFP send him information about their community's collection service needs.

*Wessler arrived at 11:07 a.m.*

Davis reminded the board that the contract will be between WRRMA and the hauler. The participating communities will have a separate contract with WRRMA as a group that pledges each community's waste and recycling to WRRMA. Therefore, the payment will be consolidated, and a structure will need to be put in place to make the payments to the contractor(s). Davis asked that communities read closely the provision for a one percent rebate that comes off the payment amount if the payment is made within a certain time. He noted that money could be used to fund office staff to administer the contract.

*Colvin-Garcia arrived at 11:09 a.m.*

The board discussed contract language that would give other WRRMA communities the option to join the contract later, how revenue-sharing works, accepted items for recycling, and the potential to include food waste collection service.

Wessler pointed out additional considerations and services that the City of Ypsilanti has. Davis encouraged the participating communities to send him all their community peculiarities and desired inclusions for services.

Eggermont mentioned there was a previous discussion about allowing other entities such as Washtenaw Community College, Eastern Michigan University, and the University of Michigan to be customers in the contract. Davis responded that other authorities have done this, and the entities are considered "clients" that are added through a contract amendment rather than listed in the initial RFP.

#### **New Business**

None.

#### **Reports and Updates**

##### **Member Reports**

Mason provided an update that the public engagement sessions for the new Drop-Off Station have been concluded. One site concept has been finalized and they are currently working on documentation for submittal to the Pittsfield Township planning commission. Pending approval, the city will be soliciting construction bids with the goal of starting construction in the spring of 2024.

##### **Washtenaw County Updates**

Porta provided an update that the County held its first Clean-Up Day of the year on June 24 at Whitmore Lake High School. Porta noted that registration improved traffic flow, which made the event a more positive experience for residents, staff, and volunteers. Porta shared that the county is seeking additional volunteer assistance at the events and asked that communities help share this information.

#### **Invoices**

Motion to approve the Davis invoice for April for \$450.00 and for May for \$450.00 motioned by Wessler, seconded by Colvin-Garcia. All in favor. Motion carries.

Motion to approve the Hylant Insurance invoice for \$408.00 motioned by Wessler, seconded by Sirls. All in favor. Motions carries.

#### **Next Steps**

Eggermont and Porta will send a list of items that the five communities participating in the RFP need to send information to Davis. Porta will send members additional information about volunteering at the County Clean-Up Days.

#### **Public Comment: General/Unrelated to current Agenda Items**

Motion to adjourn the meeting moved by Wessler, seconded by Sirls. All in favor. Motion carries. Meeting adjourned at 12:06 PM.

Minutes prepared by Angela Porta

Minutes approved by:

Secretary

7/17/2023

Minutes approved by:

Chair

Vice-Chair

7/17/23